



**Audit Committee Work Programme 2018/19**

Date of Meeting	Topic	Action Required
<i>All meetings will be preceded by a training / briefing session for Councillors. These sessions will start 30 minutes before the meeting.</i>		
<b>25 July 2018</b>	Member briefing (4pm)	To receive training from officers in relation to the Statement of Accounts and Annual Governance Statement (one hour)
	Meeting start times	To agree the start time of Audit and Governance Committee meetings for 2018/19
	Review of Action Log	To consider the latest Action Log
	GDPR Update	To review an update in relation to the Council's data protection policies and information asset register following the enforcement of the GDPR
	Annual Report of the Head of Internal Audit 2017/18	To consider the Annual Report of the Head of Internal Audit 2017/18
	Internal Audit Charter	To review the Internal Audit Charter
	Risk Management Annual Report 2017/18	To consider the Risk Management Annual Report for 2017/18
	Corporate Risk Register	To review the Corporate Risk Register
	Consideration of internal audit reports	To consider any Internal Audit Reports that have concluded 'Limited Assurance' or 'No Assurance'
External Audit Completion Report 2017/18	To receive the Audit Completion Report from the external auditors	

	Statement of Accounts 2017/18	To approve the Statement of Accounts 2017/18
	Annual Governance Statement 2017/18	To approve the Annual Governance Statement 2017/18
<b>24 October 2018</b>	Review of Action Log	To consider the latest Action Log
	Local Government and Social Care Ombudsman Annual Review Letter 2017/18	To receive the Local Government and Social Care Ombudsman Annual Review Letter 2017/18
	Internal Audit and Counter Fraud Progress Report	To review progress against the Internal Audit and Counter Fraud Plan
	Consideration of Internal Audit Reports	To consider any Internal Audit Reports that have concluded 'Limited Assurance' or 'No Assurance'
	External Annual Audit Letter 2018	To review the Annual Audit Letter 2018
	External Audit Progress Report	To review the progress of the external auditor

<b>30 January 2019</b>	Review of Action Log	To consider the latest Action Log
	Information Governance Annual Report 2018	To approve the Information Governance Annual Report
	External Audit Progress Report	To review the progress of the external auditor
	Risk Management Strategy	To review the Risk Management Strategy
	Corporate Risk Register	To review the Corporate Risk Register
	Internal Audit and Counter Fraud Progress Report	To review progress against the Internal Audit and Counter Fraud Plan
	Consideration of Internal Audit Reports	To consider any Internal Audit Reports that have concluded 'Limited Assurance' or 'No Assurance'
	Review of Annual Governance Statement Action Plan 2017/18	To review the Annual Governance Statement Action Plan 2017/18
	Counter Fraud Policy Review	To review the Counter Fraud Policy

<b>24 April 2019</b>	Review of Action Log	To consider the latest Action Log.
	External Audit Strategy Memorandum	To review the external Audit Strategy
	External Audit Progress Report	To review the progress of the external auditor
	Internal Audit and Counter Fraud Progress Report	To review progress against the Internal Audit and Counter Fraud Plan
	Internal Audit and Counter Fraud Plan 2019/20	To approve the Internal Audit and Counter Fraud Plan 2019/20
	Constitutional Amendments	To consider any proposed amendments to the Constitution.
	Consideration of Internal Audit Reports	To consider any Internal Audit Reports that have concluded 'Limited Assurance' or 'No Assurance'.
	Annual Report 2018/19	To approve the 2018/19 Annual Report of the Audit and Governance Committee
	Work Programme 2019/20	To approve the Audit and Governance Committee Work Programme for 2019/20